

**CONTRACT FOR GENERAL MASTER/HEARING OFFICER PROGRAM**

This contract is entered into the 14th day of October, 2002, by and between the Nassau County Board of County Commissioners ("Commissioners") and the City of Jacksonville/ Judicial/Family Mediation Unit ("City").

**W I T N E S S E T H:**

**WHEREAS**, the Commissioners have agreed to reimburse the City for the cost of the services of a general master/hearing officer program performed in Nassau County, and

**WHEREAS**, the Commissioners have agreed to reimburse the City for the travel expenses incurred by a general master/hearing officer; and

**NOW THEREFORE**, in consideration of the covenants and provisions set forth in this contract to be kept and performed by each party, it is agreed as follows:

**1. TERM OF CONTRACT**

This contract shall commence on October 1, 2002 and shall terminate on September 30, 2003.

**2. COMPENSATION**

The Commissioners shall pay to the City for the general master/hearing officer program the sum of Twenty-Two Thousand Twenty-One Dollars and Ninety-Eight Cents (\$22,021.98) per year due and payable at the beginning of the fiscal year, October 1, 2002 or immediately thereafter. In the event the general master/hearing officer program is terminated or the services of a general master/hearing officer are no longer provided to Nassau County, the City shall reimburse the Commissioners the pro rata share of the funds paid to the City.

Additionally, the Commissioners shall pay to the City the sum of Nine Hundred Twenty-

Nine dollars and Twenty Cents (\$929.20) per year as reimbursement for the travel expenses of a general master/hearing officer. Said amount is due and payable at the beginning of the fiscal year, October 1, 2002, or immediately thereafter. In the event the general master/ hearing officer program is terminated or the services of a general master/hearing officer are no longer provided to Nassau County, the City shall reimburse the Commissioners the pro rata share of the travel expenses paid to the City.

The above-stated amounts shall be deposited in the Fourth Judicial Circuit's Family Mediation Unit Trust Fund, Account Number COSR1F1FM, for Family Court Services.

**3. ENTIRETY OF CONTRACT**

This contract contains the entire agreement of the parties and may not be amended, changed, or supplemented except by agreement in writing signed by all parties.

**IN WITNESS WHEREOF**, the parties have executed this contract the day and year first above written.

**WITNESSETH:**

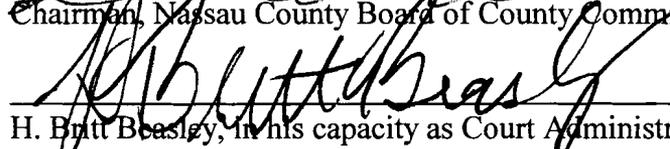
10-14-02  
Date

By:

  
Chairman, Nassau County Board of County Commissioners

\_\_\_\_\_  
Date

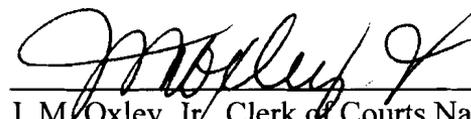
By:

  
H. Britt Beasley, in his capacity as Court Administrator,  
Judicial/Family Mediation Unit

**ATTEST:**

10-14-02  
Date

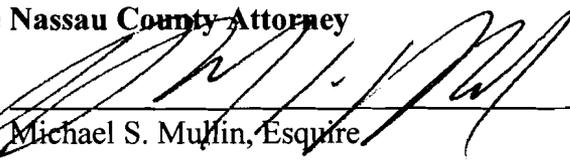
By:

  
J. M. Oxley, Jr., Clerk of Courts Nassau County

**Approved as to form by the Nassau County Attorney**

10-14-02  
Date

By:

  
Michael S. Mullin, Esquire

**COSTS FOR GENERAL MASTER/CHILD SUPPORT HEARING OFFICER &  
SECRETARY FOR NASSAU COUNTY - OCTOBER 1, 2002 - SEPTEMBER 30, 2003**

Child Support Hearing Officer:

salary	\$ 75,722.38
6.2% Social Security	4,694.79
1.45% Medicare	1,097.97
health insurance	3,000.00
dental insurance	120.00
8.745% retirement	<u>6,621.92</u>
Total	\$ 91,260.06

Secretary:

salary	\$ 23,868.00
6.2% Social Security	1,479.82
1.45% Medicare	346.09
health insurance	3,000.00
dental insurance	120.00
8.745% retirement	<u>2,087.26</u>
Total	\$ 30,901.17

Total hours of work per year: 52 (weeks) x 40 (hours) = 2,080 (hours)

Nassau County Child Support Hearing Officer time:

Hearing and Travel time per year:	23 hours per month x 8 months = 184 hours
Paperwork time per year:	8 hours per month x 8 months = <u>64 hours</u>
Total hours:	248 hours
Hourly rate: \$43.88	
Total cost of services	\$ 9,829.12
DOR contribution (66%)	<u>6,487.22</u>
<b>Cost to Nassau County:</b>	<b>\$ 3,341.90</b>

Nassau County CSE Secretary time:

General Office:	8 hours per month x 4 months = 32 hours
Hourly rate: \$14.86	
Total cost of services	\$ 475.52
DOR contribution (66%)	<u>313.84</u>
<b>Cost to Nassau County:</b>	<b>\$ 161.68</b>

Nassau County CSE Travel Expense:

24 round trips per year x 68 miles each trip = 1,632 miles per year	1,088
Rate of travel reimbursement 36.5¢ per mile	<u>x .365</u>
Total cost of travel	\$ 397.12
DOR contribution (66%)	<u>262.10</u>
<b>Cost to Nassau County:</b>	<b>\$ 135.02</b>

Nassau County CSE Supplies Expense:	
Tapes for recording hearings (96 per year @ \$1.00 per tape)	\$ 96.00
DOR contribution (66%)	<u>63.36</u>
<b>Cost to Nassau County</b>	<b>\$ 32.64</b>

Summary of Nassau CSE County Costs:	
Child Support Hearing Officer	\$ 3,341.90
Secretary	161.68
Travel expenses	135.02
Tapes for recording	<u>32.64</u>
<b>Total Cost to Clay County for CSE</b>	<b>\$ 3,671.24</b>

Nassau County Family General Master time:	
Hearing and Travel time per year:	14 hours per month x 8 months = 112 hours
Paperwork time per year:	8 hours per month x 8 months = <u>64 hours</u>
Total hours:	176 hours
Hourly rate:	<u>\$ 43.88</u>
<b>Cost to Nassau County:</b>	<b>\$ 7,722.88</b>

Nassau County Family General Master Secretary time:	
General Office:	8 hours per month x 4 months = 32 hours
Hourly rate:	<u>\$ 14.86</u>
<b>Cost to Nassau County:</b>	<b>\$ 475.52</b>

Nassau County Family GM Travel Expense:	
8 round trips per year x 68 miles each trip = 544 miles per year	544
Rate of travel reimbursement 31.5¢ per mile	<u>x .365</u>
<b>Cost to Nassau County:</b>	<b>\$ 198.56</b>

Nassau County Family GM Supplies Expense:	
Tapes for recording hearings (48 per year @ \$1.00 per tape)	
<b>Cost to Nassau County</b>	<b>\$ 48.00</b>

Summary of Nassau County Family General Master Costs:	
General Master	\$ 7,722.88
Secretary	475.52
Travel expenses	198.50
Tapes for recording	<u>48.00</u>
<b>Total Cost to Clay County for CSE</b>	<b>\$ 8,444.90</b>

Nassau County Dependency General Master time:

Hearing and Travel time per year:	14 hours per month x 12 months = 168 hours	
Paperwork time per year:	4 hours per month x 12 months = <u>48 hours</u>	
Total hours:		216 hours
Hourly rate:		<u>\$ 43.88</u>
<b>Cost to Nassau County:</b>		<b>\$ 9,478.08</b>

Nassau County Dependency General Master Secretary time:

General Office:	4 hours per month x 12 months = 48 hours	
Hourly rate:		<u>\$ 14.86</u>
<b>Cost to Nassau County:</b>		<b>\$ 713.28</b>

Nassau County Dependency GM Travel Expense:

24 round trips per year x 68 miles each trip = 1,632 miles per year	1,632	
Rate of travel reimbursement 31.5¢ per mile		<u>x .365</u>
<b>Cost to Nassau County:</b>		<b>\$ 595.68</b>

Nassau County Dependency GM Supplies Expense:

Tapes for recording hearings (48 per year @ \$1.00 per tape)		
<b>Cost to Nassau County</b>		<b>\$ 48.00</b>

Summary of Nassau County Dependency General Master Costs:

General Master	\$ 9,478.08
Secretary	713.28
Travel expenses	595.68
Tapes for recording	<u>48.00</u>
<b>Total Cost to Clay County for CSE</b>	<b>\$ 10,835.04</b>

**TOTAL COST TO NASSAU COUNTY:**

Child Support Enforcement Hearing Officer	\$ 3,671.24
Family General Masters	8,444.90
Dependency General Master	<u>10,835.04</u>
<b>Total</b>	<b>\$ 22,951.18</b>

## CONTRACT FOR FAMILY COURT SERVICES

This contract is entered into the 14th day of October, 2002, by and between the Nassau County Board of County Commissioners ("Commissioners") and the City of Jacksonville/ Judicial/FAMILY MEDIATION UNIT ("City").

### W I T N E S S E T H:

**WHEREAS**, the Commissioners have levied a service charge of Forty-Five Dollars (\$45.00) on any petition for a modification of a final judgment of dissolution of marriage filed in Nassau County, pursuant to section 44.108(3), Florida Statutes, to fund Family Court Services in Nassau County; and

**NOW THEREFORE**, in consideration of the covenants and provisions set forth in this contract to be kept and performed by each party, it is agreed as follows:

1. **TERM OF CONTRACT**

This contract shall commence on October 1, 2002 and shall terminate on September 30, 2003.

2. **CONTRIBUTION OF SERVICE CHARGE**

The Commissioners shall contribute the proceeds pursuant to the service charge of \$45.00 levied on any petition for a modification of a final judgment of dissolution of marriage filed in Nassau County to the Fourth Judicial Circuit's Family Mediation Unit Trust Fund, Account Number COSR15CF CF, for Family Court Services. The Commissioners shall contribute said proceeds once per quarter, with each quarter's payment due on the 15th of the subsequent month.

In the event the Family Court Services program is terminated in Nassau County, the City shall reimburse the Commissioners the pro rata share of the proceeds paid to the City.

The City will provide a quarterly report to the Commissioners of the services provided and cost of services to Nassau County for fees paid to the City.

**3. ENTIRETY OF CONTRACT**

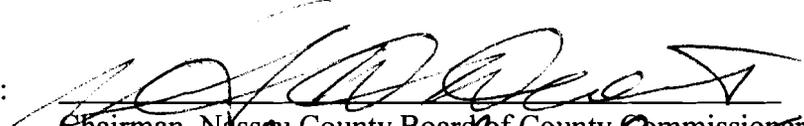
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**WITNESSETH:**

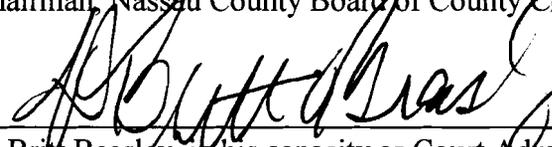
10-14-02  
Date

By:

  
Chairman, Nassau County Board of County Commissioners

\_\_\_\_\_  
Date

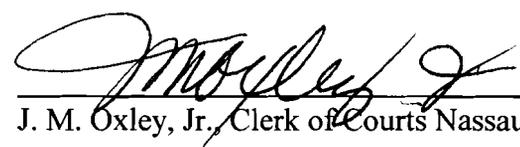
By:

  
H. Britt Beasley, in his capacity as Court Administrator  
Judicial/Family Mediation Unit

**ATTEST:**

10-14-02  
Date

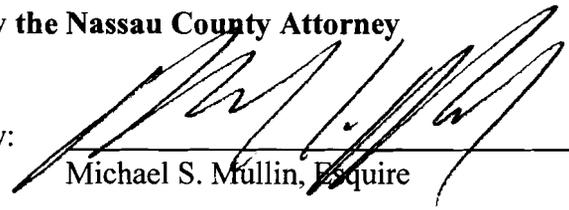
By:

  
J. M. Oxley, Jr., Clerk of Courts Nassau County

**Approved as to form by the Nassau County Attorney**

10-14-02  
Date

By:

  
Michael S. Mullin, Esquire



FOURTH JUDICIAL CIRCUIT COURT OF FLORIDA  
CLAY, DUVAL AND NASSAU COUNTIES

**FAMILY COURT SERVICES**

MIA HEINEY  
SENIOR DEPUTY  
COURT ADMINISTRATOR

DUVAL COUNTY COURTHOUSE  
330 EAST BAY STREET  
JACKSONVILLE, FLORIDA 32202  
(904) 630-2111  
FAX (904) 630-2979

November 5, 2002

Mr. J. M. "Chip" Oxley, Jr.  
Clerk of Court  
Post Office Box 456  
Fernandina Beach, Florida 32035

Dear Chip,

Enclosed is one original copy of the Contract for General Master/Hearing Officer Program and the Contract for Family Court Services. Thank you for your assistance in executing these contracts.

Sincerely,

Mia Heiney,  
Sr. Deputy Court Administrator

cc: Conni Lewis, Sr. Deputy Court Administrator

Enclosures (2)